

June 28, 2019

Dr. Tim Karas
President
College of Alameda
555 Ralph Appezato Memorial Parkway
Alameda, CA 94501

Dear President Karas:

During its June 5 - 7, 2019 session, the Accrediting Commission for Community and Junior Colleges, Western Association of Schools and Colleges (ACCJC) considered the Special Report submitted by College of Alameda. The Commission also considered the spoken testimony of Dr. Frances White, Interim Chancellor, Peralta Community College District (PCCD).

After deliberation, and in keeping with the Commission's "Policy on Monitoring Institutional Performance," the Commission acted to request the college, in collaboration with the PCCD, to prepare and submit a follow-up to the special report.

The required follow-up special report should update the Commission on the college/district's progress toward meeting the goals of the Five-Year Integrated Financial Plan. As was proposed in your response to the Commission, the report should provide an update on the plan's objectives:

- Establishing FTES Targets and Enrollment Management Plans
- Establishing a Student Success Infrastructure Plan to comply with the Student-Centered Funding Formula as announced by the California Community College Chancellor's Office.
- Establishing guidelines to reduce operational overspending and eliminate the structural deficit
- Adopting a Board policy to adopt sustainable fund balances and reserves
- Adopting a restructuring plan to improve efficiencies and accountability at the District Office and the Colleges
- Addressing all audit findings
- Establishing strategies to improve the management of the OPEB debt
- Providing an executive-level staff turnover analysis and recommendations to retain these staff at the district

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The follow-up special report should include narrative, evidentiary documents, and other documentation relevant to the report. If conditions warrant, the Commission may take action on the accredited status of the institution. The follow-up special report must be submitted by December 2, 2019, in order for it to be provided to the Commissioners in sufficient time to support their review during their January 2020 Commission meeting.

Sincerely,

A handwritten signature in blue ink, appearing to read "Richard Winn". The signature is fluid and cursive, with a prominent initial "R" and a long horizontal stroke at the end.

Richard Winn, Ed.D.
President

RW/tl

cc: Dr. Frances White, Interim Chancellor, Peralta Community College District