

*Creating Leadership...Empowering Faculty...Providing Voice*

**COA Academic Senate Meeting Agenda**

**Thursday, November 16, 2017 (12:00 - 1:30 PM, L237)**

	<b>TIME</b>
<p><b>Establish Quorum</b> <b>Call to Order</b></p> <ul style="list-style-type: none"><li>• Senator Jennifer Fowler volunteered to take minutes since Lisa is absent.</li></ul>	<b>12:00 PM</b>
<p><b>Review of Agenda</b></p> <ul style="list-style-type: none"><li>• Senator Gary Hasbrouck asked if we can add an agenda item about the Constitution and Bylaws. President Rochelle Olive asked Gary for a copy of the latest draft. Rochelle said there will be a special meeting called about the Constitution and Bylaws and it will likely be on 11/30/17. Gary expressed his concerns about the Executive Committee revising the constitution after the committee does. Senator Matthew Goldstein requested that the Constitution be sent out at least a week before the special meeting so there's time to review it. Vice President Maurice Jones expressed that the committee that revised the Constitution does not have the ultimate say. Senator Carolyn "CJ" Johnson asked when the document will be sent. Gary said he will send it by tomorrow.</li></ul> <p><b>Treasurer's Report</b></p> <ul style="list-style-type: none"><li>• Treasurer Carla Pegues was not present so it was tabled.</li></ul> <p><b>Minutes Review &amp; Approval</b></p> <ul style="list-style-type: none"><li>• Minutes for last meeting will be available for 12/7/17 when Lisa Avant returns.</li></ul> <p><b>Announcements</b></p> <ul style="list-style-type: none"><li>➤ <b>Demo: Building your Department/Program Schedule Online (No more paper) 11/17, 10-11 am, District Board Room</b><ul style="list-style-type: none"><li>○ Held by VC of Academic Affairs.</li><li>○ All are welcome to attend.</li><li>○ Senator Matthew Goldstein asked what the implications were for individual faculty members since it seemed it was more geared towards Deans and Department Chairs.</li><li>○ Vice President Maurice Jones highlighted it would be helpful for faculty involved in scheduling.</li></ul></li><li>➤ <b>Kaiser Permanente KP Launch Program 11/13/2017</b><ul style="list-style-type: none"><li>○ Internships to be offered this summer to students at all 4 Peralta colleges. Encourage your students to apply.</li></ul></li><li>➤ <b>Reflections of Ed Jaramillo Memorial Brunch</b><ul style="list-style-type: none"><li>○ President Rochelle Olive attended Ed's memorial brunch and wanted the Senate to know a resolution, card, and orchid was given to Ed's wife on behalf of the CoA Academic Senate. PFT is also planning a memorial event for him.</li></ul></li><li>➤ <b>Christmas Party (Lunch) (12/5 or 6/2017) Thoughts?</b><ul style="list-style-type: none"><li>○ Several Senators thought it would be a great idea.</li></ul></li></ul>	<b>12:00-12:10 PM</b>

<ul style="list-style-type: none"> <li>○ Senator Matthew Goldstein requested it be renamed to a Holiday Party to be inclusive.</li> <li>○ Senators thought Tuesday would be a better day than Wednesday.</li> </ul>	
<p><b>Student Learning Outcomes (SLO's) Assessment Updates/Highlights</b></p> <ul style="list-style-type: none"> <li>• VPI Jordan to send a timeline out to faculty for inputting data.</li> <li>• Richard Price and Amanda Harris available to assist in data input.</li> <li>• As of the last report that was run, the SLO's were up to date through Fall 2016. All semesters thereafter need to be completed by the end of the current academic year.</li> <li>• June 2018—Taskstream goes away and Curricunet Meta begins.</li> <li>• Senator Matthew Goldstein echoed VPI Jordan's comment about how we were strong in 2015-2016 in terms of entering SLO data, and then data entry fell to the wayside after. He encouraged everyone to stay on track and mentioned there will be a flex day session in January about Tasksteram data entry.</li> <li>• VPI Jordan recommended ongoing SLO training moving forward.</li> <li>• VPI Jordan asked to add one more thing item to the agenda. President Rochelle Olive welcomed his comments. <ul style="list-style-type: none"> <li>○ VPI Jordan wanted to update us on Canvas. <ul style="list-style-type: none"> <li>▪ Some colleges are starting to get online courses evaluated.</li> <li>▪ State will want to see that faculty receive proper training.</li> <li>▪ He will send out requirements for faculty to teach online.</li> </ul> </li> </ul> </li> </ul> <p><b>#7 of 10+1</b></p>	<p><b>12:10-12:25</b> <b>Myron, Interim VPI</b></p>
<p><b>Fall Plenary—Final Resolutions</b></p> <ul style="list-style-type: none"> <li>➤ <b>Local Senates Resolutions</b> <ul style="list-style-type: none"> <li>○ President Rochelle Olive will send out final resolutions.</li> <li>○ She wants us to pay special attention to 17.0 about the local senate.</li> </ul> </li> </ul> <p><b>#1-9 of 10+1</b></p>	<p><b>12:25 -12:35</b> <b>Rochelle</b></p>
<p><b>Guided Pathways</b></p> <ul style="list-style-type: none"> <li>➤ <b>Self-Assessment (Document Review/ Feedback)</b> <ul style="list-style-type: none"> <li>○ President Rochelle Olive went over a PowerPoint highlighting key points about Guided Pathways.</li> <li>○ Senators broke into groups and provided feedback on the Self-Assessment tool. Rochelle recorded the feedback for each group.</li> </ul> </li> </ul> <p><b>#1,2,4, 5 of 10+1</b></p>	<p><b>12:35-1:15</b> <b>All</b></p>
<p><b>Public Comment- The public is invited to comment on items not on the agenda; however, any discussions of these items cannot take place as they have not been properly posted in accordance with the Brown Act. The Senate would ask that public comment be limited to two minutes per</b></p>	<p><b>1:15–1:25 PM</b> <b>All</b></p>

**Executive Officers**

**Rochelle Olive (Div. 1)**  
*President*

**Maurice Jones (Fac. at lge)**  
*Vice-President*

**Jeffery Sanceri (Div. 2)**  
*Recording Secretary*

**Carla Pegues (Div. 1)**  
*Treasurer*

**Senators**

**Gisele Bousquet (Adj. Div. 2)**

Matthew Goldstein (Div. 2)

Jennifer Fowler (Div. 2)

**(SabFall 17) Glen Pearson (Div. 2)**

Jeffery Sanceri (Div. 2)

Maurice Jones (Fac. at lge.)

Carolyn Johnson (Fac. at lge.)

Carla Pegues (Div. 1)

Robert Pettyjohn (Div. 1)

Ann Buchalter (Div. 1)

Rochelle Olive (Div. 1)

Gary Hasbrouck (Adj. Div. 1)

Marissa Nakano (Stud. Serv.)

Jamar Mears (Stud. Serv.)

Robert Bishop (Adj. at lge.)

Katherine O'Brien (ASCOA)

(From Title 5 Section 53200) "10+1" Academic Senate means an organization whose primary function is to make recommendations with respect to *academic and professional matters*. Academic and Professional matters means the following policy development matters:

1. Curriculum, including establishing prerequisites
2. Degree and certificate requirements
3. Grading policies
4. Educational program development
5. Standards or policies regarding student preparation and success
6. College governance structures, as related to faculty roles
7. Faculty roles and involvement in accreditation processes
8. Policies for faculty professional development activities
9. Processes for program review
10. Processes for institutional planning and budget development
- +1. Other academic and professional matters as mutually agreed upon between the governing board and the academic senate.

**Public Comment-** The public is invited to comment on items not on the agenda; however, any discussions of these items cannot take place as they have not been properly posted in accordance with the Brown Act. The Senate would ask that public comment be limited to two minutes per person.

- A guest speaker came to discuss the Smoke Free Campus initiative.
  - All UC and State Universities have gone smoke free in California.
  - Tony Rossi, a Peralta student, came to share her experience with how smoking on campus and second-hand smoke negatively affects her personally and members of the community.
  - BCC and Laney are already smoke free, Merritt is in the process of becoming smoke free.
  - Cigarettes and the #1 source of litter in the bay.
  - Designated smoking areas don't prevent 3<sup>rd</sup> hand smoke.
  - Senator Gisele Bousquet raised a point about how we have a lot of foreign students and creating workshops to discuss the health impacts of smoking would be beneficial to them.
  - Guest and faculty member Vanson Nguyen said he supports the smoke free initiative.
  - Senator Robert Pettyjohn worried about liability for sending students off campus to smoke.
  - When we come back on 12/7 there will be a resolution to vote on.

1:15–1:25 PM  
All

**Agenda items for upcoming Senate Meetings**

- Basic Skill/Equity/Student Success Integrated Plan Update
- Accreditation Midterm Report
- COA AS Constitution & Bylaws (Call for a Special Meeting)
- **Other as noted/listed in senate minutes**

1:25 – 1:30 PM  
All