



COLLEGE OF ALAMEDA

COLLEGE COUNCIL

NOTES

Date: October 25, 2017

Co-Chairs: Karas/Olive

Members Present: Dr. Tim Karas, Rochelle Olive, Shuntel Owens-Rogers, Myron Jordan, Dr. Tina Vasconcellos, Dr. Karen Engel, Stefanie Ulrey, Drew Burgess, Brenda Lewis, Natalie Rodriguez, Justin Lee.

Members Absent: MaryBeth Benvenuti, Paula Armstead, Mary Shaughnessy, Anna O’Neal.

Guests: Michael Duensing, Deputy F. Martinez.

| Topic | Presenter | Discussion | Info/Action |
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| 1. Approval of the Agenda | Karas/Olive | Motion to approve the agenda by Drew Burgess, seconded by Shuntel Owens-Rogers. Motion passed. | Approved |
| 2. Approval of September 27, 2017 | Karas/Olive | Motion to approve the 9/27/2017 College Council meeting notes by Drew Burgess seconded by Natalie Rodriguez. Motion passed. | Approved |
| 3. Announcements | Karas/Olive | Drew Burgess announced that the COA music class students are delighted to welcome Oakland Symphony Maestro Michael Morgan to Professor Loni Williams’ music appreciation class on Monday, November 6, 2017. Music appreciation students have been invited to attend a special gratis Oakland Symphony Orchestra dress rehearsal performance of Stabat Mater by Gioachino Rossini on November 16, 2017. | Information |
| 4. Faculty Parking A Bldg. | Owens-Roger | Classified Senate President Owens-Roger shared with the College Council that many faculty and staff have expressed to her concerns regarding the | Information |

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| | | <p>unavailability of parking at the faculty/staff lots due to unauthorized vehicles taking the spaces. As a result, faculty/staff have resorted to park at student parking lots but are concerned with being cited for parking there. It is proposed to make parking signage more visible, including stenciling the faculty/staff spaces.</p> <p>Deputy Martinez informed the College Council that parking guidelines are set by the District. The Deputies make all efforts to increase the patrolling of the parking lots, especially in the morning. If parking issue is witnessed, faculty/staff are encouraged to call police services so that it can be addressed. However, faculty/staff will not get cited if they are parked in the student lots (given the appropriate parking permit is current and displayed).</p> | |
| 5. Guided Pathways | Karas/Engel | <p>Dr. Engel informed the College Council members that the Guided Pathways model is a new framework that the State is introducing, involving a multi-year and multi-step process (attachments provided). The first step in the process is self-assessment which is due to the State on December 23, 2017; the College Council will review it at the December 6, 2017 meeting. The guided pathways plan is due in March, 2018; the College Council will review it in its February, 2018 meeting. A college taskforce will be formed to help in developing this plan. Upon completion of phase 1 (self-assessment) and 2 (plan), the College of Alameda will qualify for receiving \$574,000 to be spent over 5 years.</p> | Information |
| 6. Status of Program Review/APU | Karas/Engel | <p>Dr. Engel informed the College Council members that to date, 29 of 40 instructional programs (73%) have submitted their Program Review or APU reports.</p> | Information |

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| | | <ul style="list-style-type: none"> • Program Review: 11 out of 15 submitted (73%) • Annual Program Update (APU): 20 out of 25 submitted (80%) <p>79% of reports were submitted via the online platform. The Student Services PR/APUs are due on October 31, 2017. On November 7, 2017, the PRIEC will meet to validate the PR submittals so that the funds can be allocated in December 2017. It is important to have instructional equipment allocation requests in the PR; estimates of cost are preferred.</p> | |
| 7. CCSSE Student Survey Results | Karas/Engel | Dr. Engel presented to the College Council members the results from the 2017 Community College Survey of Student Engagement (handout provided). This survey measures students' perceptions and values which helps to inform us how we can better serve our students. | Information |
| 8. Pilot Block Schedule Proposal | Karas/Engel | President Karas reminded the College Council members that in 2014, the College of Alameda had implemented a block schedule format. After thorough evaluation of the block patterns, students' needs, and room utilization, it is recommended that the COA move to a revised block schedule format beginning Fall 2018. The revised block schedule will simplify the block matrix, allowing students to enroll in a full load of morning or afternoon pathway (Monday – Thursday). Timeline and proposed schedule was provided to the College Council members. | Information |
| 9. Adjournment | Karas/Olive | Motion to adjourn by Drew Burgess, seconded by Dr. Karen Engel. Motion passed. The meeting adjourned at 4:05 pm | Approved |