

**COA Academic Senate  
Meeting Minutes  
Thursday, September 12, 2019**

Meeting Called To Order: 12:03 PM

Senators in Attendance: Sanceri, Altenbach, Ko, Goldstein (chair), Kaeser, Park (note-taker), Tappe; (appointment approved at this meeting) Smithson, Pettyjohn, Wilson, Guzman, Washington

Guests in Attendance: Julie Saechao, Don Miller, Tim Karas, Jane McKenna, Tina Vasconcellos, Robert Brem, Aja Butler, Karina Montes de Oca (ASCOA VP of Programs)

| <b>Agenda Item</b>   | <b>Summary</b>   | <b>Motion</b>  |
|--|--|--|
| Agenda Review/Approval   | Discussion:<br>Agenda Modifications: <ul style="list-style-type: none"> <li>• New Program Review template, process (D. Miller) moved to right after appointment of new senators, to accommodate VPI Miller's schedule</li> <li>• Addition of treasurer update</li> </ul> | Motion to Approve Agenda/Revised Agenda:<br><br>First: Senator Sanceri<br>Second: Senator Altenbach<br><br>Motion Vote:<br><br>In Favor: All Senators present<br><br>Motion: Carries   |
| Review of Minutes: <ul style="list-style-type: none"> <li>• May 2, 2019</li> </ul> | Discussion:<br>Corrections: None.  | Motion to Approve Minutes/Revised Minutes:<br><br>First: Senator Park<br>Second: Senator Altenbach<br><br>Motion Vote:<br><br>In Favor: All Senators present except those noted below<br><br>Opposed: None<br><br>Abstained: Sanceri, Wilson |

|  |   |   |
|--|---|---|
|  |   | Motion: Carries   |
| <p>Action:</p> <p>Appointment of new senators (M. Goldstein)</p>                       | <p>Discussion: Chair proposes following appointments to academic senate vacancies for AY 2019-2020 in accordance with academic senate constitution:</p> <ul style="list-style-type: none"> <li>• Jayne Smithson (at large, FT)</li> <li>• Robert Bruce Pettyjohn (CE, FT)</li> <li>• Kwesi Wilson (LS&amp;LA, PT)</li> <li>• Maria Guzman (STEAM, PT)</li> <li>• Charles Washington (Student Services, FT)</li> </ul> <p>PT positions in CE and Student Services remain vacant.</p> | <p>Motion to Approve the appointment of these five senators for AY 2019-2020:</p> <p>First: Senator Tappe<br/>Second: Senator Sanceri</p> <p>Motion Vote:<br/>In Favor: All Senators present</p> <p>Motion: Carries</p>       |
| <p>Administrative Updates:</p> <p>New Program Review template, process (D. Miller)</p> | <p>VPI Miller shared the new <a href="#">program review timeline</a>.</p> <p>The board did not approve the new college researcher in the closed session at their Sept. 10 meeting; it will be back in their agenda at the next board meeting. In the meantime, Dominique Benavides at the district research office will be assisting.</p> <p>Senators Park and Goldstein asked questions.</p>   |   |
| <p>Action:</p> <p>Election of Secretary (M. Goldstein)</p>                             | <p>Discussion: Senator Tappe is no longer able to serve as DAS rep due to schedule conflict. Chair proposes appointment of Senator Sanceri as new DAS representative.</p> <p>Election of Secretary is tabled for now.</p>   | <p>Motion to Approve the appointment of Senator Sanceri as DAS representative:</p> <p>First: Senator Pettyjohn<br/>Second: Senator Smithson</p> <p>Motion Vote:<br/>In Favor: All Senators present</p> <p>Motion: Carries</p> |
| <p>Action:</p> <p>DAS resolution on Calbright (M. Goldstein)</p>                       | <p>Discussion: Chair introduced the <a href="#">DAS resolution</a> and requests senators to send edits to the chair and DAS rep.</p> <p>Senators Altenbach, Pettyjohn, and Wilson asked questions regarding Calbright district.</p>   | <p>Motion: No motion at this time.</p>  |

|   |   |   |
|---|---|---|
|   | <p>Tim Karas noted that the administration and faculty are aligned in opposition to Calbright district and suggests that if Calbright district is located in Modoc county, they can avoid having to place Calbright within boundaries of an existing CCC district.</p>  |   |
| <p>Action:</p> <p>Formation of OER Subcommittee (A. Park)</p>   | <p>Discussion: Senator Park introduced the need for OER subcommittee and shared a <a href="#">draft of subcommittee charge</a>.</p> <p>Jane McKenna suggests inclusion of a librarian as a subcommittee member; Chair also suggests Maurice Jones as possibly interested faculty.</p> <p>A discussion on difference between subcommittee and taskforce followed.</p>  | <p>Motion to Approve the formation of OER taskforce with the suggested changes.</p> <p>First: Senator Sanceri<br/>Second: Senator Tappe</p> <p>Motion Vote:<br/>In Favor: All Senators present</p> <p>Motion: Carries</p> |
| <p>Discussion:</p> <ul style="list-style-type: none"> <li>• New senate meeting times, location (M. Goldstein)</li> <li>• 2019-20 CoA AS goals, ASCCC events (M. Goldstein)</li> <li>• Low-cost textbooks (A. Park)</li> <li>• Guided Pathways (J. Saechao)</li> </ul> | <p>The chair discussed the possible change in the senate meeting time and location. A-228 may be in use by classified senate at the same time as academic senate during regular meeting times (chair will confer with classified senate president). The academic senate also may move the start time to 12:30 p.m. to conform to the new college hour.</p> <p>The chair spoke on academic senate goals for the year, with the update of the constitution as the top priority. The chair also shared information about ASCCC plenary meeting in November.</p> <p>Senator Park introduced discussion on low-textbook cost labels and shared <a href="#">a summary</a>. Senators Sanceri, Guzman, Ko, and Jane McKenna spoke during the following discussion. At the end of the discussion, Senator Park asked for a sense of the room for threshold for “low cost”,</p> |   |

|   |   |  |
|---|---|--|
|   | <p>to which consensus reply was \$60. Senator Park promises to bring back the item as an action item.</p> <p>Julie Saechao gave an <a href="#">update on the Guided Pathways work with the Cohort 2</a>.</p>  |  |
| <p>Administrative Updates:</p> <ul style="list-style-type: none"> <li>• Faculty prioritization, new-office selection (T. Karas)</li> <li>• Accreditation (T. Vasconcellos)</li> </ul> | <p>President Karas gave an update on the <a href="#">planned move</a> of D, C, G-building and Library faculty office suites to the new Center for Liberal Arts, in order by seniority. Senators Sanceri, Altenbach, and Goldstein asked questions, as well as Robert Brem. In particular, there will be space set aside for part-time faculty office hours. President Karas requests senators to inform faculty in their area about the office move.</p> <p>President Karas also shared the <a href="#">timeline and process for 2019-2020 faculty prioritization process</a>. Senator Park asked a question.</p> <p>VPSS Vasconcellos gave an update on accreditation, with planned completion of ISER (Institutional Self Evaluation Report). Asked to hold September 25 for a training from ACCJC.</p> |  |
| DAS Updates   | Senators Goldstein and Sanceri re-iterated DAS resolution against Calbright as the main update from DAS.  |  |
| Treasurer's Report: Senator Park  | Senator Park reported getting treasurer document and asked senators to consider donating to the academic senate funds through payroll deduction. Senator Park suggested COA Academic Senate could sponsor a scholarship; Senator Goldstein expressed a desire to provide lunch at meetings in order to be more welcoming at academic senate meetings.   |  |

|                 |  |  |
|-----------------|--|--|
|                 |  |  |
| Public Comments | Director Butler and ASCOA VP Montes de Oca spoke on student clubs, that students have asked to start clubs and faculty advisors are needed. Senators Sanceri, Wilson, Guzman, and Robert Brem responded. |  |
| Adjournment     | Meeting adjourned at 1:33 p.m.   |  |