



1. Debrief of townhall – *Don Miller*

AP4105 <https://web.peralta.edu/trustees/files/2020/02/AP-4105-Distance-Education.pdf> – it was last approved in 2017.

2. Department chair elections – *Vanson Nguyen*

Per contract, I send results to incumbent chairs. Please disseminate to faculty in your clusters/department(s).

All PFT elections always have a write-in option.

3. Contract language – *Andrew Park*

District DE committee has been deliberating on this issue for some time. Recommend 25 be the largest class size for online courses. Supports successful instructor-student and student-student interactions. Research suggests 18-20 students is preferred. Recommendation will go to District AS.

“Exceptions to maximum class size may be made by mutual agreement of the Dean and the instructor.” From Article 33, section F. <https://pft1603.org/wp-content/uploads/2018/09/180912-Revised-CONTRACT-2016-2019-PDF.pdf>

Please email Jen Fowler by Tuesday to bring to District Academic Senate.

4. VPI Updates – *Don Miller*

- a. Ideas in email from May 11, hoping for robust discussions from chairs and deans regarding what things can look like in fall. Hopefully get changes Min needs to make in the schedule before everyone goes away for the summer. These changes/updates includes synchronous vs asynchronous, days and times, etc. These will go into the schedule.

5. Unanswered chat questions:

- a. KBU: Is it legal to require students to show themselves on camera and complete assignments involving cameras in a hybrid or online course? Jen Fowler: must ask legal counsel.

6. Next meeting date: September 8, 12:30 – 2:00pm

7. Attendance: Christa Ferrero-Castaneda, Carla Pegues, Vivian Virkkila, Cindy Weiss, Hoi Ko, Jennifer Fowler, OJ Roundtree, Silvester Henderson, John Taylor, Reza Majlesi, , Amanda Price, Blair Norton, Cady Carmicheal, Ed Loretto, Hoi Ko, Jane McKenna, Jayne Smithson, Khalilah Beal-Urbe, Linda Thompson, Rick Greenspan, Rochelle Olive, Sarah Peterson-Guada, Vanson Nguyen, Don Miller



8. Guests: Maurice Jones, Andrew Park, Eva Jennings, Lilia Celhay, Amy Lee, Matthew Goldstein