



COLLEGE OF ALAMEDA

COLLEGE COUNCIL DRAFT NOTES

Date: March 24, 2021

Co-Chairs: Dr. Nathaniel Jones III/Dr. Matthew Goldstein

Attendees: Dr. Nathaniel Jones, Dr. Matthew Goldstein, Dr. Don Miller, Drew Burgess, Anna O’Neal, Kawanna Rollins, Dr. Tina Vasconcellos, Dominique Benavides, Dr. Vanson Nguyen, Rochelle Olive; Esther Cheng, Jayne Smithson

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Topic	Presenter	Discussion	Info/Action
1. Approval of the 3/24/21 College Council Agenda	Jones/Goldstein	Motion to approve the 3/24/21 College Council Meeting agenda by Drew Burgess, seconded by Kawanna Rollins Motion passed.	Approved
2. Approval of 2/24/21 College Council Meeting Notes	Jones/Goldstein	Motion to approve the 2/24/21 College Council Meeting notes by Drew Burgess, seconded by Dr. Don Miller. Motion passed.	Approved
3. Announcements	Jones/Goldstein	<ul style="list-style-type: none"> President Jones shared that the Board of Trustees has appointed Dr. Jannett Jackson as the PCCD’s Interim Chancellor; official start date is April 16, 2021. Dominique Benavides informed that the CCSSE survey has been launched today. It is a good opportunity to hear directly from our students; encouraging student participation is desired. 	Information
4. Update on Faculty Hire	Jones	President Jones provided an update on the faculty hire prioritization. The College will be moving forward with the recommended 5 faculty positions. English	Information

		<p>position was moved to #7; the top five positions are: ESOL, Math, Library, Biology, ESOL.</p> <p>We need to make sure that the new positions are teaching positions (not faculty in non-teaching assignments). The demand placed on our colleges to produce more bureaucratic work that often is being done by faculty is a conversation for a later meeting.</p>	
5. Staff Hiring List	Jones	<p>President Jones informed the College Council that the classified vacant positions are being looked at. We currently do not have a formal hiring prioritization process for classified positions.</p> <p>The list is for Fund 01 positions only. The program reviews should be considered in making classified hire prioritizations. The need for increased classified staff was included in the report from the external consultant Jim Black.</p>	Information
6. Enrollment Management	Jones	<p>President Jones reminded that the enrollment management is a big deal for all of us; it should be a unified priority across the campus.</p> <p>Reduction model is considered if our enrollment numbers do not improve. We all contribute to the culture and environment that our students come in. Among some strategies that all employees can help in the enrollment efforts are:</p> <ul style="list-style-type: none"> - share what we are doing as a College. - focus on increasing enrollment from part-time to full-time; - referrals to counseling. - imbedded tutors and librarians. Faculty re-writing their syllabi to include this. <p>It is often our classified professionals that are the face of the College. Positive interaction with students is important in retaining them.</p> <p>Bringing a sense of academic integrity to the college. Students are a bit nervous about what they are going through. We need to adhere to our values; a sense of integrity that we are offering to our students. Our students are not feeling confident about their education; that</p>	Information

		confidence needs to be nurtured. Our community needs to have a face that they can call home.	
7. Process for Updating the Education Master Plan	Jones	President Jones share that he has proposed an approach for updating the Ed Master Plan to the Executive Cabinet that was used at other institutions. Input and suggestions are being sought from the Exec. Cabinet by next week. The incorporated suggestions will be brought to the appropriate College governing body (College Council or Institutional Effectiveness Committee- IEC).	Information
8. Institutional Learning Outcomes (ILO)	Burgess	<p>Drew Burgess informed the College Council that the ILOs were discussed in the IEC meeting. Consider a formal assessment of the ILOs, incorporating diversity, civic responsibility, and problem solving and addressing them College-wide.</p> <p>PLOs are mapped to ILOs. Look at what is being assessed this semester; consider ILO Day- fun and engaging in a robust dialogue.</p> <p>Suggestion to identify one of the ILOs and get moving right away.</p> <p>Diversity ILO: “Engage in respectful interpersonal communications, acknowledging ideas and values of diverse individuals that represent different ethnic, racial, cultural, and gender expressions.”</p> <p>Drew Burgess move that we choose to recognize the diversity ILO, seconded by Dr. Don Miller.</p> <p>Formal endorsement of the recommendation of the IEC.</p> <p>Motion passed!</p>	<p>Approved</p> <p>(The item was changed to an Action item)</p>
9. Adjournment	Jones/Goldstein	<p>Motion to adjourn by Kawanna Rollins, seconded by Anna O’Neal</p> <p>Motion passed.</p> <p>The meeting adjourned at 3:30 pm.</p>	Approved