

AGENDA

DIVISION II - MEETING

DATE: September 22, 2015

TIME: 12:00 p.m. - 1:00 p.m.

PLACE: D – 237

Agenda Items:

1. Introductions
2. Classroom Responsibilities.
3. Census, Attendance verification and Grade Rosters.
4. Full and Part Time Evaluations
5. Smart Classrooms
6. Supply Orders
7. Book Adoptions
8. APU Deadlines
9. Open Discussion (Based on the time remaining)
10. Agenda Items for next meeting.

Classrooms Responsibilities

11. Census Attendance Verification and Grade Rosters.
12. Faculty/Classroom Evaluations
13. Supply Orders
14. Comments
15. Adjourn