Co-Chair: Sampathraj
Co-Chair: Williams

**Present Members:** P. Armstead, R. Brem, K. Compton, B. Grill, M. Guerrero-Gonzalez, J. Jackson, M. Jones, R. Kenney, B. Sampathraj, D. Sparks, T. Thompson, J. Washburn, W. Williams, C. Willis.

**Absent Members:** P. Denoncourt, R. Greenspan, H. Lengel, S. Ulrey, R. Young (on medical leave).

1. **Approval of the Agenda- Approved**
   Motion to approve the agenda as presented by Toni Cook, seconded by Maurice Jones.

2. **Approval of May 26, 2010 Council Meeting Notes- Approved**
   Motion to approve the meeting notes as presented by Rebecca Kenney, seconded by Maurice Jones.

3. **Announcements**

   President Jackson presented the new Co-chairs of College Council, Mr. Bala Sampathraj and Ms. Wendy Williams. Moreover, President Jackson reviewed the ground rules regarding conducting the College Council meetings and the expectations of its members.

   When presented with an issue, President Jackson asked College Council members to try to reach a consensus, but take the philosophy that “I can live with it” in situations where consensus cannot be reached. Sidebar conversations are discouraged; if it is important, then the whole group should hear it. Members are expected to take a holistic approach, “what is good for the institution versus what is good for my department/discipline/division.” In addition, President Jackson expects College Council members to be willing to stay the course, attend the meetings, be engaged in the process, put away PDAs, unless it is an emergency cell phones should be on vibrate or turned off. Furthermore, President Jackson asked College Council members to get the word out to the rest of the college community, maintain integrity of the process (members should be free to discuss, debate and have different points of view knowing that they will not be villain-ized outside of the committee meetings). The College Council meetings will start and end on time unless there are exceptions.

   President Jackson announced that the benefits open enrollment begins on October 1, 2010 and will continue for the entire month of October. This is an annual opportunity for employees to make changes and/or enroll in the various benefits plans. The District office will be hosting a benefits fair on October 7, 2010 from 10:00 am to 3:00 pm. President Jackson encouraged everyone to attend.
Robert Brem, Curriculum Chair, announced that 2011 applications for Congressional Hispanic Internship Program are now available at the Congressional Hispanic Caucus Institute’s website www.chci.org. The program includes twelve (12) week of work experience on Capitol Hill, monthly stipends, domestic roundtrip transportation to Washington, DC, and housing. The application deadline is November 5, 2010.

Vice President Compton announced the new Co-chairs of the Counseling Department, Ms. Trulie Thompson and Mr. Hector Corrales.

Vice President Compton also announced that on Tuesday, September 28, 2010, from 2:00 pm to 4:00 pm in room L 237, the committee organizing the celebration of the 40th Anniversary of College of Alameda will meet to discuss future plans. Everyone is encouraged to join the committee and provide their perspective.

David Sparks, Head Librarian announced that the library currently has two (2) displays, Hispanic Heritage and periodical research. In addition, Mr. Sparks invited everyone to visit the on-line library page and try out the library’s new database, use the COA library blog, or chat with a librarian.

Connie Willis, Business Manager announced that on November 10, 2010, the City of Alameda will conduct a city-wide disaster drill. College of Alameda will participate. More information will follow as soon as it becomes available.

ASCOA President Jean Washburn announced that the students are preparing for the Rock the Vote event on Tuesday, September 28, 2010 at 12:30 pm in the quad area. The City of Alameda mayoral candidates will speak at the event. Everyone is invited to attend.

Trulie Thompson, Counseling Department Co-chair announced that the Super Saturday Student Conference is coming up this Saturday, September 25, 2010. The event includes workshops and campus tours. Around fifty (50) students have already signed up to attend.

4. Update on Buildings C and D Project (Steinberg Architects)
Vice President Kenney introduced to College Council members Mr. Edwin Gonzales, Sr. Project Manager and Ms. Mani Farhadi, Sr. Program Manager from Steinberg Architects, the architectural company selected to work on College of Alameda’s new a building, replacing the existing C and D buildings. In addition, Vice President Kenney provided brief summary of the project. The total budget is $42 million which includes $9 million for fees and permits and $31 million for the project ($4-5 million for central plant, loading dock, custodial and site work and $25 million for the project program classroom and offices). Moreover, Vice President Kenney informed that a collaborative process including all constituencies was followed including two (2) open forums and a presentation on Flex Day August 20, 2010 and all participants were provided with the opportunity to give feedback. Additional information and the Buildings C and D Committee minutes are available on the shared governance webpage; the link is at the top menu bar.
Steinberg Architects then presented the proposed classroom layouts, space adjacencies, programs and overall schedule. It was recommended that when proceeding with the schematic design and design development, Steinberg Architects review with the engineers for possible cost savings. Additionally, it was pointed out that the slide presenting the existing conditions, Building D was incorrect; Level 1 and 2 floor maps were switched. Steinberg Architects will correct this error and provide an update.

Steinberg Architects provided handouts of their presentation and support documents to College Council members, and these documents will be posted on the Buildings C and D Committee webpage.

Motion to accept the programming phase of Buildings C and D project as presented by Steinberg Architects moved by Rebecca Kenney, seconded by Kerry Compton. Motion passed.

5. Learning Reconsidered: A Vision for COA
President Jackson presented to College Council members her vision for the future of College of Alameda. College of Alameda’s mission, vision and values were reviewed as well as the student ethnic demographics. The President’s vision for COA has three (3) central themes: Academic excellence (assessment and innovative curriculum), Budgetary competence (finding creative ways to accomplish our vision of success), and Community engagement (creative partnerships and renewed spirit of collegiality) - the ABCs.
It was suggested to have Student Services integrated into the Learning Communities’ model.
All comments and feedback can be emailed to President Jackson.

6. College Council Schedule
The College Council members were presented with the schedule for all Council meetings through the end of the academic year. Special meetings might be scheduled in the event of urgent items seeking Council’s approval.

7. College Council Committee Reports
It was suggested to include, in future meetings, additional standing item on College Council’s agenda for College Governance Reports. College Council members will continue to receive all available reports electronically prior to the meetings and will discuss only issues and concerns at the time of the meetings. President Jackson commented that this recommendation was made by the VPs/Deans two (2) years ago and hopefully can be revisited and then implemented.

Academic Senate
Academic Senate President Bob Grill provided a brief update on the Academic Senate recent activities. Among the updates were the change of the Senate’s constitution and a new election coming up. In addition, the Academic Senate agreed that adding classes beyond the second week of instruction should not occur in the future semesters.

CLASS Committee
Vice President Compton provided a brief update on the CLASS Committee, formally known as the BSI/SSI Committee. This committee is co-chaired by Vice Presidents Compton and Kenney;
it is a very dynamic committee with inspiring meetings and great collaboration. The committee meets the 3rd Wednesday of the month at 1:30pm in room A149.

Technology Committee
Vice President Kenney provided a brief update on the Technology Committee. The first committee meeting for the current academic year was held on August 27th; Vice Chancellor Ikharo and Project Manager Olivia Rocha made a presentation regarding technology advanced classrooms. The District plans to purchase one Level III classroom for each of the Peralta colleges. Moreover, the infrastructural costs as well as control desks will be entirely covered by the District Office. The campus Technology subcommittee for “Smart” (technology advanced) classrooms will meet to further discuss the topic.

Institutional Effectiveness Committee (IEC)
Vice President Kenney provided an update on the IEC activities and commended chair Bajrami and the committee members for their incredible leadership and tremendous job. Among the major working areas is updating the course outlines in both, Curricunet and TaskStream; several workshops and one-on-one trainings were conducted. In addition, the goal is to bring all program reviews to one central place.

8. Adjournment
The meeting adjourned at 4:45 pm.