Tim Karas
Vice President of Instruction
Phone: 748-2301
- Planning, developing, and evaluating the College’s instructional programs
- Overall coordination and implementation of the College’s curricula
- Hiring of instructional staff and oversight of the Tenure Review Process
- Supervising and directing the activities of the Instructional Deans, the Library, the Learning Resources Center, and the instructional and academic technology staff
- Developing and managing the instructional budget
- Supervising the production of the instructional course schedules, catalog publication and targeting marketing efforts
- Oversee instructional grant-funded projects
- Accreditation Liaison Officer and Educational Master Plan Coordinator
- Coordination of on-line/distance education initiatives
- Center for Applied Learning (CAL)

Charlene Perlas
Dean, Workforce Development and Applied Sciences
Phone: 748-2318 D203
- Planning, implementing, and coordinating the development of the instructional program of Division I
- Developing and supervising the division’s budget
- Participating in the hiring of adjunct faculty and classified staff for the division
- Assigning teaching loads of faculty and staff in the division
- Supervising the design of new curricular offerings
- Initiating the class schedule for the division
- Assisting in the recruitment of students for the college
- Administration of various grants from government and private sources
- Managing CTE (Carl Perkins) funds and ensuring compliance with Federal and State regulations
- Working with Vocational Program Advisory Committees and other industry organizations to gain support for programs and on-going input on curriculum
- Coordination of college collaboration with Alameda Science and Technology Institute (Early College High School) and Oakland Aviation High School

Vacant
Dean, Academic Pathways and Student Success
Phone: 748-2234 D203
- Planning, implementing, and coordinating the development of the instructional program of Division II
- Developing and supervising the division’s budget
- Participating in the hiring of adjunct faculty and classified staff for the division
- Assigning teaching loads of faculty and staff in the division
- Supervising the design of new curricular offerings
- Initiating the class schedule for the division
- Assisting in the recruitment of students for the college

LEARNING RESOURCE CENTER/TUTORS & ASSESSMENT CENTER
Faculty Coordinator: Academic Labs
Trish Nelson
Learning Resource Center
Anna O’Neal – Tutoring Services Assistant
Phone: 748-2315
Caitlin Fischer – Instr. Asst.
Phone: 748-2307

LIBRARY
David Sparks – Head Librarian
Phone: 748-2253
Steve Gerstle – Librarian
Phone: 748-2398
Jane McKenna – Librarian
Phone: 748-2366

Library Technicians
Lili Tavassoli
Phone: 748-2251
Caitlin Gilbert
Phone: 748-2365
Glenda Gardner
Phone: 748-2252
Nikki Lee
Phone: 748-2122

KEVIN TRAN
Staff Assistant
Phone: 748-2352

MIN WU
Academic Support Srvcs. Specialist
Phone: 748-2350

LYNN TORRES
Curriculum Specialist
Phone: 748-5260

FRANK NGUYEN
Staff Assistant
Phone: 748-2300

ACCREDITATION
Phone: 748-5259