COLLEGE OF ALAMEDA
Office of Instruction
Organizational Chart 2012-13

Duncan W. Graham
Vice President of Instruction
Phone: 748-2301/Cell:
- Planning, developing, and evaluating the College’s instructional programs
- Overall coordination and implementation of the College’s curricula
- Hiring of instructional staff and oversight of the Tenure Review Process
- Supervising and directing the activities of the Instructional Deans, the Library, the Learning Resources Center, and the instructional and academic technology staff
- Developing and managing the instructional budget
- Supervising the production of the instructional course schedules, catalog publication and targeting marketing efforts
- Oversee instructional grant-funded projects
- Accreditation Liaison Officer and Educational Master Plan Coordinator
- Coordination of on-line/distance education initiatives
- Center for Applied Learning (CAL)

DEAN (VACANT)
Dean, Workforce Development and Applied Sciences
Phone: 748-2318
- Planning, implementing, and coordinating the development of the instructional program of Division I
- Developing and supervising the division’s budget
- Participating in the hiring of adjunct faculty and classified staff for the division
- Assigning teaching loads of faculty and staff in the division
- Supervising the design of new curricular offerings
- Initiating the class schedule for the division
- Assisting in the recruitment of students for the college
- Administration of various grants from government and private sources
- Managing CTE (Carl Perkins) funds and ensuring compliance with Federal and State regulations
- Working with Vocational Program Advisory Committees and other industry organizations to gain support for programs and on-going input on curriculum
- Coordination of college collaboration with Alameda Science and Technology Institute (Early College High School) and Oakland Aviation High School
- Other duties as assigned

Maurice Jones
Dean, Academic Pathways and Student Success
Phone: 748-2234/Cell: 925-783-8668
- Planning, implementing, and coordinating the development of the instructional program of Division II
- Developing and supervising the division’s budget
- Participating in the hiring of adjunct faculty and classified staff for the division
- Assigning teaching loads of faculty and staff in the division
- Supervising the design of new curricular offerings
- Initiating the class schedule for the division
- Assisting in the recruitment of students for the college
- Other duties as assigned

African-American Studies
Anthropology
Art
Asian/Asian-American Studies
Chinese
Communication
Dance
English
English as a Second Language
French
German
History

Humanities
Mathematics
Mexican/Latin-American Studies
Music
Physical Education
Philosophy
Political Science
Psychology
Sociology
Spanish
Vietnamese

DEPARTMENT HEADS
Apparel Design & Merchandising
Computer Info Systems
Alameda Science & Tech. Inst. (ASTI)
Cooperative Work Experience Ed.
Astronomy
Dental Assisting
Auto Body & Paint
Diesel Mechanics
Auto Tech
Economics
Aviation Maint. Tech.
Geography
Aviation High School
Geology
Biology
Health Education & Occupation
Business
Physics
Chemistry
Trade & Logistics

VPI ORG CHART Revised.vsd (L. Torres)